

ORMSKIRK CRICKET CLUB

COVID19 RISK ASSESSMENT



PART A. ASSESSMENT DETAILS:

Activity: Club premises hospitality and function usage

Location of activity: Ormskirk Cricket Club

Club Contact Details	Ormskirk Cricket Club Altys Lane Ormskirk	Name of Person(s) undertaking Assessment:	Mr K Maher
		Signature(s):	K Maher
Contact		Date of Assessment:	14 th April 2021
Signature:		Planned Review Date:	Upon government guidance changes
How communicated to members	N/A	Date communicated to Staff:	From 15 th April 2021

PART B. HAZARD IDENTIFICATION AND CONTROL MEASURES:

<p>List of significant hazards (something with the potential to cause harm)</p>	<p>Who might be harmed</p>	<p>Type of harm</p>	<p>Existing controls (actions already taken to control the risk - include procedure for the task/activity where these are specified)</p>
<p>Changes to official COVID19 guidance and advice</p>	<p>Staff / club members / general public</p>	<p>Potential spread of infectious disease</p>	<ul style="list-style-type: none"> • Ormskirk Cricket club regularly refers to official advice from the Government; <ul style="list-style-type: none"> ○ Government return to recreational sports framework ○ Public Health England ○ https://www.gov.uk/coronavirus ○ https://www.lpoolcomp.co.uk • Appointment of a “Match Manager” for all cricket matches to patrol club grounds and identify possible Covid hazards.
<p>Spread of COVID-19 virus on surfaces or through personal contact</p>	<p>Staff / Club Members / General public</p>	<p>Potential spread of infectious disease</p>	<ul style="list-style-type: none"> • Guidance and training is provided for Staff to ensure they understand, and can enforce, the new routines • All members and visitors are required to follow guidelines re washing hands thoroughly with warm running water and hand soap for at least 20 seconds upon arrival on site and/or use the hand sanitiser at the point of entry; • Signage in place to promote good hygiene and remind members and visitors of the need to social distance. • All members and visitors to wash their hands more frequently, particularly before eating and drinking, administering first aid, before and after coaching or training, after using shared resources and after using the toilet; • Signage on good hand washing technique and government guidelines on good hygiene/social distancing; • Everyone follows the Catch it, Bin it, Kill it guidance to catch coughs and sneezes in tissues and throw them in the bin immediately (hands to be washed immediately after disposal); • Hand sanitiser has been made available where hand washing facilities are not readily accessible. • An enhanced cleaning schedule is followed for frequently touched objects

			<p>such as railings/bannisters, door and window handles, taps, table tops, sports equipment, tills, telephones and bathroom facilities;</p> <ul style="list-style-type: none"> • Tables in the bar and function room areas will be sanitised or cleaned more regularly and always in between customer change over. • All occupied areas will be thoroughly cleaned at the end of the day • Removal of congregational areas i.e. balcony furniture and smoking area. • Staff have been instructed on cleaning and sanitising requirements including the use of chemicals and cleaning materials and instructions on the use of PPE; • PPE is provided for Staff to wear during cleaning activities and must be worn as instructed e.g. gloves, aprons etc. • Waste cleaning materials are disposed of in the usual way unless it is confirmed or suspected that they are contaminated as a result of a member of Staff/Coach of child displaying symptoms. • COSHH risk assessments are in place and followed for cleaning products and have been shared with Staff as necessary; • Staff have been instructed to store personal items and clothing in areas not widely accessible during the working day e.g. in lockers/cloak room. • Good housekeeping is maintained at all times; • Waste bins are emptied at least daily or more often as necessary and the contents disposed of safely; • The club will follow the procedures as set out in the Government guidance Cleaning in Non-Health Care Settings following a confirmed or suspected case of COVID-19 on site; • Contaminated or suspected contaminated waste will be double bagged, labelled and stored for 72 hours before being disposed of with general waste; • Where it is not possible to store waste for 72 hours, arrangements will be made for collection by the Club's specialist clinical waste contractor. • A strict colour coding system of cleaning equipment is in place to reduce the risk of cross contamination
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Food and drink service increasing risk to virus transmission	Staff / Club Members / General public	Potential spread of infectious disease	<ul style="list-style-type: none"> • All staff trained in good food hygiene practices. • Removal of buffet type service for all functions and club cricket activity. • Maximum 6 x persons / 2 x households to each table. • Outdoor seating only for hospitality. Drinks and food ordering system is table service only and minimal staff contact. • Marquee layout planned to allow for social distancing e.g. tables spaced out to the recommended distance i.e. a minimum of 2 metres apart. • Benches around field on the pavilion side of the sight screens available for hospitality. Patrons will order and be served when sat. • A one-way circulation route along corridors and within larger rooms is in operation where possible, including routes to toilets. • Tablecloths to be laundered after each use or replaced with disposable cloths when possible. • Screens installed at service areas. • Contactless payment encouraged and OCC club card system upgraded to allow contactless membership card top up and payment. (Indoor payment last resort) • Use of disposable crockery/cutlery option. • Disposable menus. • No live music or similar entertainment.
Unknown parties on club premises spreading virus	Staff / Club Members / General public	Potential spread of infectious disease	<ul style="list-style-type: none"> • Register of all club users/attendees completed and kept for all club opening hours and private functions. This will be done by use of QR codes or, when not possible, by written record to be kept for 21 days and implemented by staff when attendees participating in club hospitality arrive. • No spectators (with the exception of nominated carers for U18s) to be in attendance at cricket matches. However, attendees participating in club hospitality are permitted in accordance with

			<p>Government hospitality guidance and Covid Regulations.</p> <ul style="list-style-type: none"> OCC risk assessments and control measures discussed with hirers of premises for all private functions or use, i.e. funeral parties, group meetings. Hirer agreement to notify OCC of any Covid19 symptoms or positive test results on persons attending OCC in previous 14 days.
Spread of COVID-19 virus via air borne particles	Staff / Club Members / General public	Potential spread of infectious disease	<ul style="list-style-type: none"> Guidance on Social Distancing MUST be adhered to at all times; Groups will be reduced to promote social distancing and ensure the current guidance on social distancing can be met. Increased Covid19 signage and instructions. Face coverings to be worn when using toilet facilities or entering indoor areas for any reason. Hand sanitiser available for use as an addition to hand washing. Access to the toilets will be controlled to limit usage in order to manage social distancing; Ventilation of all rooms will be increased but without using air conditioning system.
Staff or member of public displaying signs of Covid-19 whilst at the club	Staff / Club Members / General public	Potential spread of infectious disease	<ul style="list-style-type: none"> Staff aware of the symptoms and to report any concerns to the appropriate management or committee member. Staff who have assisted someone who has taken ill with COVID-19 symptoms will wash their hands with warm running water and soap for a minimum of 20 seconds. They do not need to go home unless they display the symptoms themselves; Staff showing symptoms are sent home and reminded to self-isolate following current government guidance for staying at home; Details of club member or visitor taken and priority given for isolation if not able to leave premises immediately. Thorough clean down of any area and furniture to take place without delay. This may result in temporary closure or alteration to operations.

Use of Personal Protective Equipment (PPE)	Staff / Club Members / General public	Potential spread of infectious disease	<p>are aware of the need to use the appropriate PPE when completing specific tasks e.g. cleaning;</p> <p>is sourced through the clubs normal buying routes</p> <p>Disposable gloves are worn during normal cleaning regimes;</p> <p>Disposable gloves and impermeable aprons must be worn when cleaning areas that have been occupied by someone displaying symptoms of COVID-19;</p> <p>Disposable gloves & impermeable aprons should be worn when administering first aid.</p> <p>A dynamic risk assessment should be carried out on individual circumstances when deciding if it is appropriate to also wear a fluid repellent surgical face mask and eye protection if there is a risk of splashing of bodily fluids and/or airborne contaminants.</p> <p>Staff are provided with information and instruction on the use and disposal of PPE including face masks.</p>
Provision of first aid	Staff / Club Members / General public	Untreated injuries	<ul style="list-style-type: none"> • Daily consideration is given to the reduced level of first aid provision at the cricket club. • Staff are kept informed of the first aid arrangements. • As a minimum an Appointed Person will be delegated to take charge in an emergency situation and a committee member notified. • In the event of an incident requiring first aid, should there be no nominated first aider available, the Appointed Person can seek advice from the NHS by calling 111 and asking for medical advice, or call the emergency services on 999 to request an ambulance. • First aiders will pay particular attention to sanitation measures immediately before and following the administration of first aid; washing their hands with warm running water and soap for a minimum of 20 seconds. • First Aiders are aware of and follow the Government guidance for first responders; https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov

This general risk assessment will apply to this area/task/activity in most Clubs and hospitality premises providing the control measures described are in operation and there are no further local significant hazards. If it fully applies please sign below.

I certify that the risk assessment above fully applies to the area/task/activity under assessment in Ormskirk Cricket Club

Issue No: 1

COVID-19 Restrictions Hospitality General Risk Assessment

Issued by: OCC

Signed: KJ Maher

Name: Kevin Maher

Risk Assessor

Issue No: 1

Issued by: OCC

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